



ISSUED BY GAISBTM • THE GLOBAL AI STANDARDS BODY
GAISB CERTIFIEDTM • CERTIFIED IN AI STANDARDS

GAISB AI Team ArchitectTM

Design and install AI systems for executives, teams, and organizations.

DESIGN THE SYSTEM. INSTALL THE WORKFLOW. PROVE THE RESULT.

01

Advanced applied
credential

02

Reviewed applied AI
project

03

Publicly verifiable
credential

aiteamcert.com

Organizations do not need more disconnected AI tools. They need integrated systems that improve how work gets done.

As AI reshapes professional work, organizations need practitioners who can turn disconnected tools into dependable, documented systems.

GAISB AI Team Architect™ prepares practitioners to design and install AI Chief of Staff systems, and to earn the GAISB-issued credential that verifies their capability.



FRAGMENTED AI USE

- Fragmented, overlapping workflows
- Duplicated work and manual reporting
- Meeting overload and scattered communication
- Inconsistent follow-through
- Weak organizational memory

A DOCUMENTED AI OPERATING SYSTEM

- Workflows mapped and prioritized
- Repeatable AI-enabled processes
- Responsible-use safeguards in place
- Documentation others can follow
- Operational improvement that can be evaluated

Operational improvement is evaluated against an appropriate baseline and will vary by organization, workflow, and implementation context. GAISB makes no guarantee of productivity, time savings, or financial return.

From using AI tools to designing AI-enabled systems.

The AI Team Architect is a practitioner who designs, installs, documents, and improves practical AI systems for executives, teams, and organizations. The credential develops ten connected capabilities across a single engagement.

01 Audit workflows	02 Conduct discovery	03 Identify high-value use cases	04 Design workflows	05 Select appropriate tools
06 Implement systems	07 Document the process	08 Address responsible use	09 Support handoff	10 Evaluate improvement

This is an applied workflow and implementation credential. It is not presented as a software-engineering qualification.

PROGRAM READINESS

Foundational and professional-core AI fluency, with comfort applying AI to real professional or organizational workflows.

No software-engineering degree, coding qualification, or fixed number of years of experience is required.

PRIMARY AUDIENCE

Consultants, fractional operators, and agency owners who deliver AI implementation services to executives, teams, and organizations.

GAISB AI Practitioner™ or equivalent knowledge is strongly recommended but not a mandatory prerequisite; a readiness assessment may be requested where appropriate.

Access to a suitable real-world or approved simulated workflow for the applied AI project.

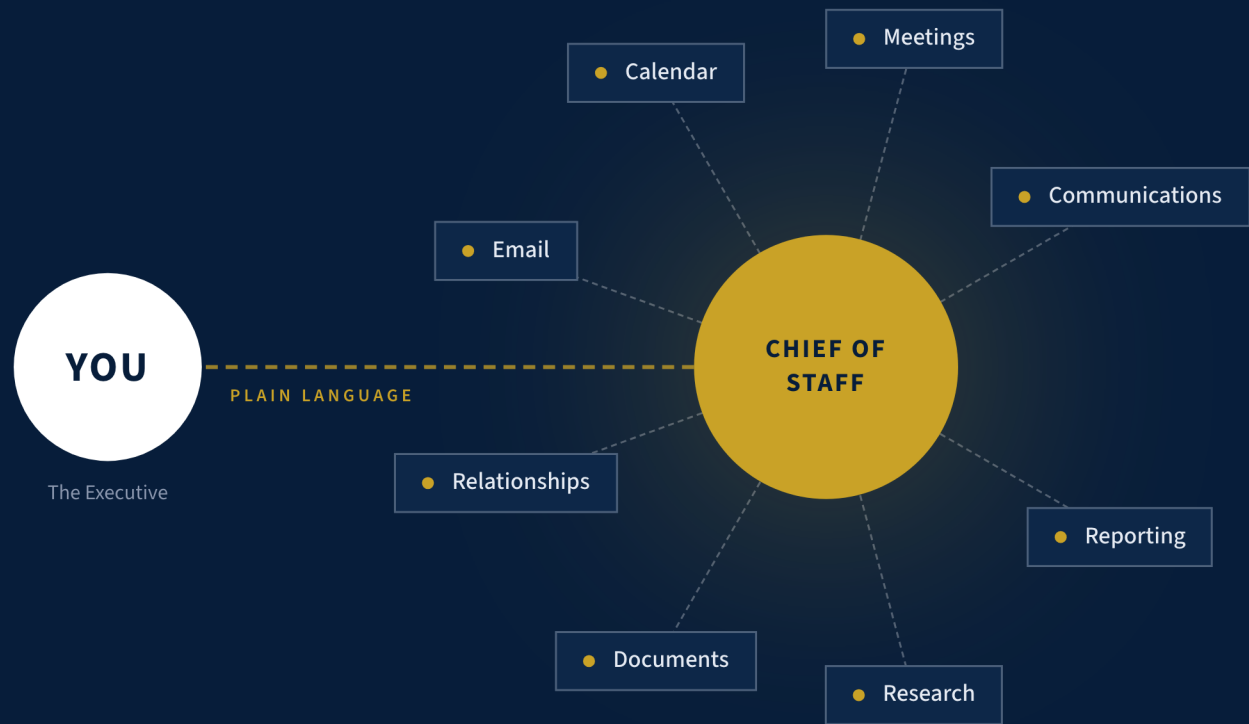
ALSO SUITED TO

Executive and virtual assistants, operations managers, business coaches, freelancers, entrepreneurs, AI implementation specialists, and internal operations and transformation leaders. These are fit indicators, not mandatory job titles.

Imagine an AI Chief of Staff with its own phone number and email address.

You write to it like a colleague. It reads, drafts, schedules, researches, and reports, inside guardrails you design. This working system is what a GAISB AI Team Architect installs. It is the program's flagship reference implementation; the same architecture and method adapt to other executive, team, and organizational workflows.

THE AI CHIEF OF STAFF · EIGHT EXECUTIVE WORKFLOWS



BUILT ON SIX LAYERS · THE TDS REFERENCE ARCHITECTURE

Every executive AI install slots into these.

01	02	03	04	05	06
Channels	Orchestration	Reasoning	Connectors	Execution	Memory
Chat · Email Voice · Slack	Hermes · Router Guardrails	Claude · ChatGPT Local models	Calendar · Docs CRM · Drive	Automations Agents · Scripts	Obsidian · Context Records

WORKING TOOLS Current labs use selected commercial and open tools for instruction, and tools may change as the market evolves. Candidates are assessed on architecture, professional judgement, safeguards, and implementation quality—not mastery of one vendor platform.

Audit. Automate. Amplify.

The Time Dividend System™: the whole method in three moves. Every installation in the program expands from these three words.

01 Audit Find the friction. Interviews and a workflow audit turn “too busy” into a measured, prioritized target.	02 Automate Install the system. Workflows, tools, and guardrails chosen to fit the work and tested against real tasks.	03 Amplify Compound the result. Document, hand off, measure improvement, and let the system's memory grow.
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THE IMPLEMENTATION ARCHITECTURE

The Ten Builds form an implementation architecture within the broader GAISB AI Team Architect™ certification curriculum.

01 The Mind Executive interviews that capture judgment, values, rules, and voice as standing instructions.	02 The Memory A second brain of semantically linked notes the client owns, so intelligence compounds instead of resetting.
03 The Conductor An always-on AI Chief of Staff that reads the brain before it answers and routes every job.	04 The Firewall Execution policies and risk controls, installed before the system is given reach. Rules before reach.
05 The Channels Answers where the executive already lives: WhatsApp and Slack, not another new app.	06 The Desk Its own email address. Forward it a contract or CC it on a thread; it replies like a colleague.
07 The Phone Line Its own phone number. SMS in, SMS out, with voice on the same rail.	08 The Hands Secure, delegated, and revocable access to calendar, email, documents, and CRM, within defined authority boundaries and human-oversight controls.
09 The Engine Room The right model for every job, routed by capability and cost, with spending guardrails.	10 The Watchtower An observability layer: every action logged, costs capped, anomalies flagged the moment they appear.

The method is taught and assessed as professional practice. GAISB makes no guaranteed time-saving or financial claim; operational improvement is evaluated against each organization's baseline.

THE PROGRAM

Learn the method. Build the system. Demonstrate the result.

FULLY ONLINE · ADVANCED APPLIED · COHORT-SUPPORTED

PROGRAM DURATION

Typical completion: 4–8 weeks

CREDENTIAL LEVEL

Advanced Applied

COMMUNITY ACCESS

60 days · Prompt Atlas Club

WHAT THE PROGRAM INCLUDES

01 Self-guided program Complete GAISB AI Team Architect™ certification curriculum, at your pace	02 3 live cohort sessions Guided, instructor-led learning
03 3 live AI Builder Lab sessions Hands-on system-building practice	04 Exam-preparation bootcamp Focused readiness for the examination
05 60 days in Prompt Atlas Club Ongoing applied community access	06 Applied AI project Reviewed proof of professional capability

COMPETENCY MAP

Workflow discovery & diagnosis

Responsible AI use

AI systems architecture

Documentation & handoff

Implementation

Operational evaluation

Expected study load is approximately 5–8 hours per week plus project time; the three-hour certification examination is additional. The structured learning phase can be completed in about 30 days when cohort timing and project readiness permit, while the typical 4–8-week window allows for project completion and assessment. The 60-day Club access period is an included benefit, not the minimum time required to certify.

SELECTED GAISB PROGRAM FACULTY & STANDARDS LEADERSHIP

This program is delivered by credentialed, GAISB Council-appointed faculty and standards professionals.

“ Every profession in the world was built by the practitioners who refused to wait for permission. AI deserves the same.

— Kirwin M. Narine, Founding Chair & Chief Executive Officer, GAISB™



FOUNDING CHAIR & CEO
Kirwin M. Narine
GAISB™ · Former Microsoft Certified Trainer & Master Certified Novell Instructor



Brandon Basdeo
Director of Applied AI Standards & Frameworks



Dr. Winzy Adams
Director of Academic Courseware & Instructional Design

What a GAISB AI Team Architect should be able to demonstrate.

The credential is defined by demonstrable capability, not tool coverage. Architects are not expected to master every AI platform. They are expected to make sound systems decisions and prove them.

01 Conduct a structured workflow audit.

02 Identify appropriate AI implementation opportunities.

03 Design repeatable AI-enabled workflows.

04 Select suitable tools and components.

05 Document workflow logic and instructions.

06 Address privacy, accuracy, security, and human oversight.

07 Build or demonstrate a practical workflow.

08 Create handoff documentation.

09 Evaluate operational improvement.

10 Present and explain the implemented system.

“ *Capability is demonstrated through a system that is designed, implemented, documented, safeguarded, evaluated, and professionally explained — not by the number of tools a candidate can name.* ”

GAISB ASSESSMENT PRINCIPLE

The credential requires applied evidence.

Beyond the examination, every candidate must submit and successfully complete one applied AI project review. The project must meet the published GAISB AI Team Architect™ assessment standard before the credential can be issued.



RECORDED PROJECT WALKTHROUGH

The candidate submits one applied AI project and records a 10–15-minute on-camera walkthrough explaining the workflow, implementation decisions, responsible-use safeguards and professional judgment.

PROJECT REQUIREMENTS

Applied AI projects	One
Review panel	Multi-reviewer asynchronous panel
Recorded walkthrough	10–15 min
Supporting documentation	Per guidance

APPLIED PROJECT REVIEW AREAS

- | | |
|--------------------------|---------------------------|
| 01 Time Audit Quality | 02 Workflow Selection |
| 03 AI Workflow Design | 04 Implementation Quality |
| 05 Responsible Use | 06 Time Dividend |
| 07 Handoff Documentation | 08 Presentation Quality |

THE SUBMISSION PACKAGE

- Workflow audit
- Implementation evidence
- Responsible-use safeguards
- Evaluation approach
- Recorded walkthrough
- System design
- Tool-selection rationale
- Testing evidence
- Handoff documentation

Submission alone is not sufficient. Projects that do not initially meet the required standard may be returned for revision in accordance with the published applied-project assessment policy.

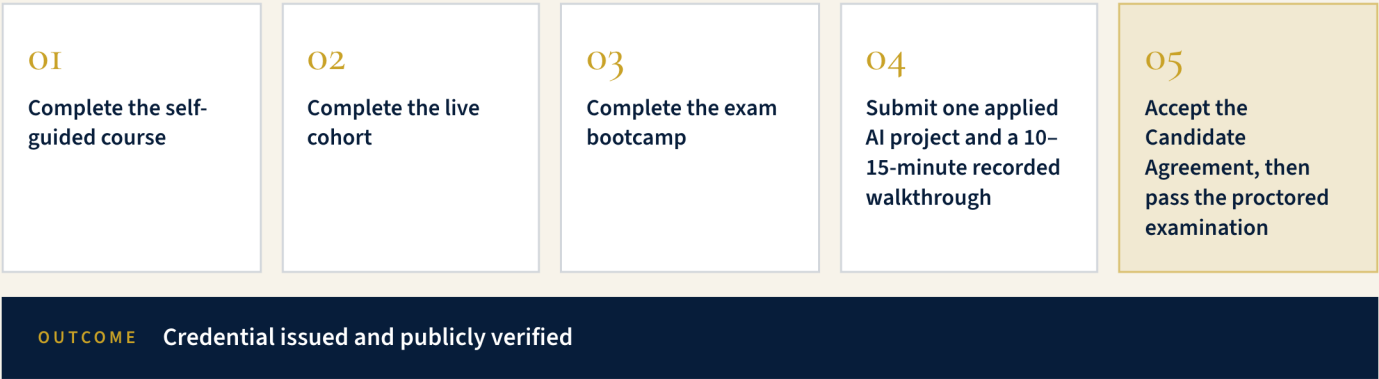
PROJECT CONTEXT & RESPONSIBILITY

Candidates may use their own organization, employer, an approved client engagement, or an approved simulated case.

Candidates are responsible for obtaining appropriate authorization before using organizational, employee, customer, or client information. Sensitive information must be removed, anonymized, or handled in accordance with the official project guidance.

Assessed through knowledge, application, and professional judgment.

ASSESSMENT FLOW



CERTIFICATION EXAMINATION Total questions 75 Duration 3 hours Format Proctored Passing score 65%	APPLIED ASSESSMENT Applied AI project One Review panel Multi-reviewer async Recorded walkthrough 10–15 min Judgment assessed Yes
EXAMINATION VOUCHER USD \$395, purchased separately from program tuition. Valid for 12 months from issue; one examination attempt per voucher. A new voucher is required for each retake, but a retake does not require repurchasing tuition.	CREDENTIAL RENEWAL Renewal every two years. Continuing professional education requirements apply to maintain an active credential.

Assessment is governed and proctored. GAISB does not guarantee examination success, certification or unlimited retakes. Separate examination and retake fees apply.

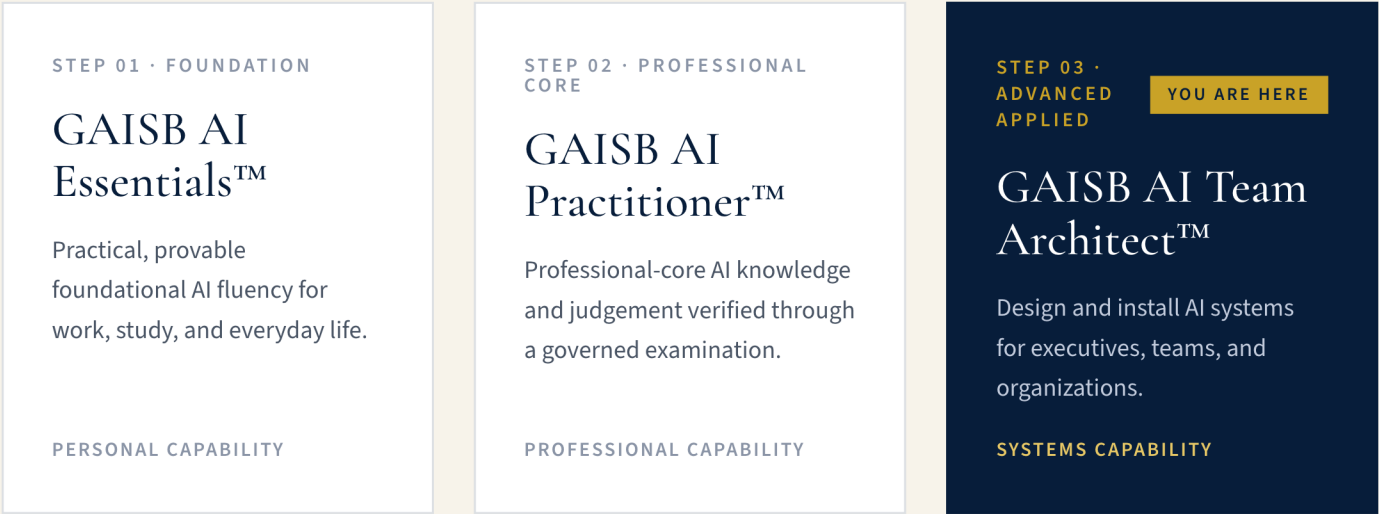


Add the credential to your professional profile.

- Credential title
- Credential status
- Renewal / expiry
- Credential level
- Issuance date
- Public verification record

An advanced step in the GAISB credential pathway.

GAISB AI Team Architect™ builds on foundation and professional-core capability, moving from personal AI fluency to designing and installing AI systems for others.



HOW THE CREDENTIAL IS APPLIED PROFESSIONALLY

Workflow discovery	AI implementation	Executive workflow support
Team workflow design	Documentation & handoff	Ongoing system improvement

Professional application depends on individual effort, market, and client circumstances. GAISB makes no promise of a specific service fee, income, clients, employment, promotion, or business outcome.

Your path to the GAISB AI Team Architect™ credential.

- 1 Complete the self-guided course
- 2 Complete the live cohort
- 3 Complete the exam bootcamp
- 4 Submit one applied AI project and a recorded walkthrough
- 5 Accept the Candidate Agreement, then pass the examination

OUTCOME Receive and publicly verify the credential

TUITION

Program tuition

USD \$3,995

Certification examination voucher

Purchased separately · Valid 12 months · One attempt

USD \$395

TUITION INCLUDES

- Complete GAISB AI Team Architect™ curriculum
- 3 live cohort sessions
- 3 live AI Builder Lab sessions
- Exam-preparation bootcamp
- 60 days in Prompt Atlas Club
- Multi-reviewer asynchronous panel review

Program tuition and the certification examination voucher are separate fees. May qualify for employer-sponsored professional development or reimbursement, subject to the employer's policies.

Enroll in GAISB AI Team Architect

aiteamcert.com

Request a Firm or Agency Cohort

info@aiteamcert.com



ENROLL IN GAISB AI
TEAM ARCHITECT



VERIFY A GAISB
CREDENTIAL

aiteamcert.com · gaisb.org · registry.gaisb.org

Enrollment is open year-round; candidates receive immediate access to the self-guided curriculum and join the next available scheduled live cohort. All curriculum, cohort and AI Builder Lab sessions, exam preparation, candidate support, project submission, project review, and the certification examination are delivered online. Because access is granted immediately, program tuition is non-refundable after purchase except where required by applicable law; the certification examination voucher is sold separately under its own terms. Candidates unable to attend their intended cohort may transfer to a later cohort or use eligible session recordings, subject to the applicable program-access and transfer policies.